



WKP KENNEDY  
**GALLERY**

## **CALL FOR SUBMISSIONS**

### **CURATORIAL MENTORSHIP EXHIBITION**

The WKP Kennedy Gallery is thrilled to invite emerging artists without prior solo exhibition experience to submit proposals for their very own solo show. This exciting opportunity offers the selected artist a dedicated exhibition in **Gallery I from September 12 to October 25, 2025.**

We welcome proposals that explore contemporary artistic practices across diverse mediums, including but not limited to **painting, drawing, fibre art, photography, ceramics, sculpture, installation, and immersive experiences.** We encourage innovative concepts that thoughtfully engage with the gallery space, which features walls with a height of **9.6 feet.** Further dimensions are attached on page 2.

### **SUBMISSION CRITERIA:**

Please include the following in a detailed PDF file for our Juried panel to easily read and review:

#### **Artist Information:**

- Name of Artist
- Email Address
- Telephone Number
- Full Mailing Address
- Title of Proposed Exhibition
- **Exhibition Statement (350 words or less):** This should provide a concise overview of the proposed exhibition, including the visitor's experience, the

approach of the exhibition, and the methods and approaches of installing the works with reference to the gallery plan.

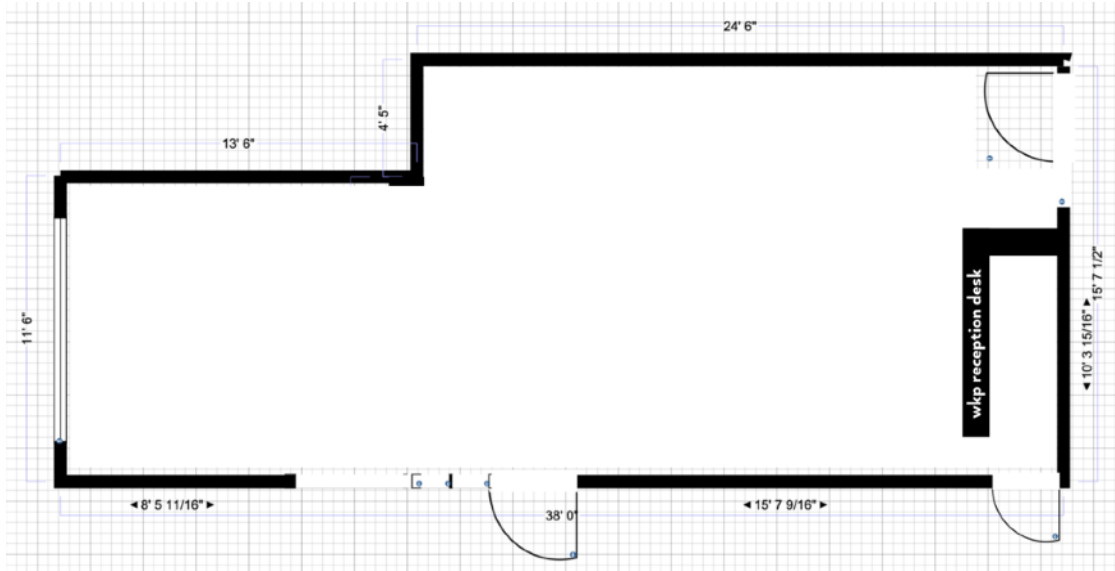
- **Digital Images or Video Documentation:** Include 5-10 digital images or video documentation of original work completed within the past two years. Each image should be accompanied by its title, year of completion, medium, and dimensions (in inches or centimetres). If including videos, provide the duration and file size/length. Ensure all images and videos are clearly labeled and formatted within the PDF.
- **Artist Bio (350 words or less):** Insert Artist Bio here. This should provide a brief overview of the artist's background, influences, and artistic practice. Keep it concise and relevant to the proposed exhibition.

## **IMPORTANT NOTES:**

- **Organize Your Proposal:** Ensure your proposal is well-organized and easy to follow. Use clear headings and subheadings to structure your content.
- **Include Required Information:** Clearly identify each image with the following information: Title, Year of completion, Medium, and Dimensions (in inches or centimetres). If submitting videos, include the duration and file size/length.
- **Limit Images:** Do not exceed 10 images in total. Each image of a work and its detail counts as two images. Each video counts as one image, and its duration should not exceed 15 minutes.
- **Provide Clear Descriptions:** For works in process, provide detailed descriptions and visual aids to convey your concept clearly to the jury panel. Ensure they have confidence that the work will be completed in time for the exhibition.
- **Readability:** Ensure your submission material is transmitted in a readable format. Avoid poor organization or formatting issues that may hinder the jury's understanding of your proposal.
- **Review and Revise:** Before submission, thoroughly review your proposal for any errors or inconsistencies. Make revisions as needed to improve clarity and coherence.

By following these steps, you can create a polished and professional exhibition proposal that effectively showcases your work and demonstrates your readiness for the show. **Please note:** Proposals that do not adhere to the criteria set out above will be considered incomplete and will be removed from the selection process.

## FRONT GALLERY DIMENSIONS:



## SELECTION PROCESS:

**Jury Process:** A jury composed of two professionals in the artistic field and the director of the WKP Kennedy Gallery will evaluate submissions based on the following criteria:

**Quality of Work:** The artistic merit, originality, and craftsmanship of the submitted works will be carefully assessed.

**Integrity of the Project:** The coherence, relevance, and conceptual strength of the proposed exhibition will be considered, including its alignment with the gallery's mission and vision.

**Jury Meeting:** The members of the jury will convene within four weeks of the submission deadline, which is June 16th, 2023. During this meeting, they will thoroughly review each submission and engage in deliberations to select the most compelling proposals.

**Notification of Decision:** Artists will be notified of the jury's decision within two weeks of this meeting. This ensures timely communication and allows successful applicants ample time to prepare for the exhibition.

## **TERMS AND CONDITIONS OF THE EXHIBITION:**

- **Exhibition Honorarium:** Selected artists will receive an exhibition honorarium of \$400 as a contribution towards the costs associated with presenting their work.
- **Transportation Responsibility:** The selected artists will be responsible for the transportation of their works to and from the gallery. This includes all logistical arrangements and costs incurred during transit.
- **Special Equipment for Installation:** For selected 3D, video, or media works that require special equipment for installation, artists are responsible for providing the necessary equipment. They will collaborate with gallery resources to ensure proper installation and presentation of their works. This may involve consultation with gallery staff to determine technical requirements and logistics.

## **IMPORTANT DATES:**

**Submission Deadline: June 10th by 12Noon**

**Recipient will be notified by: June 28th**

**Mentorship sessions (in person or via zoom): July 1st- September 11th (TBD) \* Please note- These can be conducted in person, phone or via zoom depending on the artists schedule and location**

**Installation: September 3rd - 11th between 10-5pm**

**Opening Reception: September 12th from 6pm - 9pm**

**Exhibition: September 12th – October 25th**

**Deinstallation: October 28th between 10-5pm**

## HOW TO SUBMIT YOUR APPLICATION:

- **Submission Process:** Please compile all required information into one PDF document. Email the PDF to [wkp@capitolcentre.org](mailto:wkp@capitolcentre.org) with the subject line "Curatorial Mentorship Application."
- **Additional Inquiries:** For any further questions or clarifications, please contact us at [wkp@capitolcentre.org](mailto:wkp@capitolcentre.org). We're here to assist you throughout the application process.
- **Feedback Policy:** Kindly note that due to the volume of applications received, we are unable to provide feedback on individual proposals. We appreciate your understanding in this matter.

**This opportunity has been made possible by:**

